

**Hartley City Council Meeting
Regular Session
October 8, 2018**

The regular meeting of the Hartley City Council was held Monday October 8, 2018 at 6:00 p.m. at the Hartley City Hall. Mayor Rodney Ahrenstorff presided and called the meeting to order at 6:00 p.m. City Council Members present were: Jerry Olson, Ron Hengeveld and Brian Myers. Absent: Mary Westphalen and Roxann Swanson. Others present: Harold Dawson, Joel Hengeveld, Wes Boyer, Josh Pope, Don Etler, Nick Pedley, Patty Anderson, Ron & Myra Steinpreis, Jaron Benz, Jim Thiesse, Connie Olhausen and Rob Jacobs.

Hengeveld moved to adopt the agenda. Seconded by Myers. Roll Call: Ayes. Hengeveld, Myers and Olson. Nays. None. Motion Carried 3-0.

Olson moved to adopt the consent agenda. Seconded by Hengeveld. Roll Call: Ayes. Myers, Olson and Hengeveld. Nays. None. Motion Carried 3-0.

Mayor Ahrenstorff informed that a meeting with FEMA took place regarding flood damages the city incurred.

Council Member Hengeveld informed he received pictures of the poor condition of the old laundry mat building downtown.

There was discussion of county drainage districts that run through Hartley. Don Etler and Josh Pope with Bolton-Menk informed that a 28 E Agreement with nearby drainage districts could be set up to finance infrastructure improvements to mitigate flooding. Etler felt that something could be developed that would help catch the water and divert it. It would involve the entire drainage district.

Josh Pope with Bolton-Menk informed that a Facility Plan for the replacement of the Wastewater Plant UV System has been submitted to the Iowa Department of Natural Resources.

Hengeveld moved to approve Resolution No. 2018-33, **“A RESOLUTION ADOPTING THE WASTEWATER FACILITY PLAN FOR SUBMISSION TO THE IOWA DEPARTMENT OF NATURAL RESOURCES”**. Seconded by Olson. Roll Call: Ayes. Myers, Olson and Hengeveld. Nays. None. Motion Carried 3-0.

Josh Pope informed that Resolution 2018-34 and 2018-35 allows for Bolton-Menk to seek bids to replace the Wastewater Plant UV System.

Myers moved to approve Resolution No. 2018-34, **“A RESOLUTION DIRECTING PREPARATION OF DETAILED PLANS AND SPECIFICATIONS, FORM OF CONTRACT AND NOTICE TO BIDDERS ON THE UV DISINFECTION SYSTEM IMPROVEMENTS”**. Seconded by Hengeveld. Roll Call: Ayes. Myers, Olson and Hengeveld. Nays. None. Motion Carried 3-0.

Olson moved to approve Resolution No. 2018-35, **‘A RESOLUTION ORDERING BIDS, APPROVING PLANS, SPECIFICATIONS AND FORM OF CONTRACT AND NOTICE TO BIDDER, FIXING AMOUNT OF BIDDER’S CHECK, AND ORDERING CLERK TO PUBLISH NOTICE AND FOR A PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COSTS FOR THE UV DISINFECTION SYSTEM IMPROVEMENTS’**. Seconded by Hengeveld. Roll Call: Ayes. Olson, Hengeveld and Myers. Nays. None. Motion Carried 3-0.

Hengeveld moved to approve Resolution No. 2018-36, **“A RESOLUTION TO APPROVE HIRING KRUSE, CATE & NELSON, PC AND APPROVING THEIR PROFESSIONAL SERVICES CONTRACT”**. Seconded by Myers. Roll Call: Ayes. Hengeveld, Myers and Olson. Nays. None. Motion Carried 3-0.

Olson moved to approve Black Top Services Final Pay Request No. 2 \$65,615.77 for 2018 Street Maintenance Project. Seconded by Hengeveld. Roll Call: Ayes. Myers, Olson and Hengeveld. Nays. None. Motion Carried 3-0.

Myers moved to approve Resolution No. 2018-37, **“A RESOLUTION AUTHORIZING TRANSFER OF FUNDS TO INDUSTRIAL PARK PROJECT FUND”**. Seconded by Hengeveld. Roll Call: Ayes. Myers, Olson and Hengeveld. Nays. None. Motion Carried 3-0.

Mayor Ahrenstorff informed that the four city properties where the city removed houses from will be advertised for sale.

Hengeveld moved to approve Resolution No. 2018-38, **“A RESOLUTION PROPOSING TO SELL CERTAIN REAL PROPERTY AND SCHEDULING A PUBLIC HEARING ON SAID PROPOSAL”**. Seconded by Olson. Roll Call: Ayes. Myers, Olson and Hengeveld. Nays. None. Motion Carried 3-0.

Mayor Ahrenstorff informed the following three policies are needed to receive federal and state Funds.

Hengeveld moved to approve Resolution No. 2018-39, **“A RESOLUTION ADOPTING CONFLICT OF INTEREST POLICY”**. Seconded by Myers. Roll Call: Ayes. Olson, Hengeveld and Myers. Nays. None. Motion Carried 3-0.

Olson moved to approve Resolution No. 2018-40, **“A RESOLUTION ADOPTING A PROCUREMENT POLICY”**. Seconded by Hengeveld. Roll Call: Ayes. Hengeveld, Myers and Olson. Nays. None. Motion Carried 3-0.

Myers moved to approve Resolution No. 2018-41, **“A RESOLUTION ADOPTING A REPORTING POLICY”**. Seconded by Hengeveld. Roll Call: Ayes. Myers, Olson and Hengeveld. Nays. None. Motion Carried 3-0.

Olson moved to approve Resolution No. 2018-42, **“A RESOLUTION AUTHORIZING PAYMENT OF INTERFUND LOAN TO ELECTRIC UTILITY FOR 2018”**

STREET MAINTENANCE PROJECT “. Seconded by Hengeveld. Roll Call: Ayes. Myers, Olson and Hengeveld. Nays. None. Motion Carried 3-0.

Hengeveld moved to approve O’Brien County Snow Trackers Designated Trail Route for Groomed Trails within Primary Highway Right of Ways. Seconded by Myers. Roll Call: Ayes. Myers, Olson and Hengeveld. Nays. None. Motion Carried 3-0.

City Attorney informed that it is common for cities to be a fiscal agent and the city could be a fiscal sponsor. It serves a public purpose. Cities accept the funds and then disperse to the entity.

Olson moved to approve City of Hartley being a Fiscal Sponsor for a Hartley Community Foundation Grant to the Arthur W. Kirchoff American Legion for the 2019 100th Anniversary Celebration. Seconded by Hengeveld. Roll Call: Ayes. Olson, Hengeveld and Myers. Nays. None. Motion Carried 3-0.

Olson moved to approve City of Hartley being a Fiscal Sponsor for Hartley Community Foundation Funds to Meadowbrook Golf Club for Revitalization Project. Seconded by Hengeveld. Roll Call: Ayes. Hengeveld, Myers and Olson. Nays. None. Motion Carried 3-0.

Myers moved to approve Pilot Rock Invoice \$3,332 for Dugout Benches for Jim Fanning Ball Field Project. Seconded by Hengeveld. Roll Call: Ayes. Myers, Olson and Hengeveld. Nays. None. Motion Carried 3-0.

Olson moved to approve Application from Cooperative Farmers Elevator for Commercial & Industrial Tax Abatement under Hartley’s Urban Revitalization Plan. Seconded by Hengeveld. Roll Call: Ayes. Myers, Olson and Hengeveld. Nays. None. Motion Carried 3-0.

Hengeveld moved to approve Setting November City Council meeting to Tuesday, November 13th. Seconded by Olson. Roll Call: Ayes. Myers, Olson and Hengeveld. Nays. None. Motion Carried 3-0.

There was a discussion of the Street Operator Position. Harlyn Hengeveld is expected to retire in 2019. It was a consensus of the City Council to start the process of hiring someone.

Hengeveld moved to approve Purchase of 2015 Ford F350 Pickup with Service Body from Iowa Association of Municipal Utilities for the Gas Department. Seconded by Olson. Roll Call: Olson, Hengeveld and Myers. Nays. None. Motion Carried 3-0.

Brittany Dolphin and Kelsie Boyer will be the city’s representative for the Marketing Hometown America Program offered by Iowa State University Extension. The program is a tool to create a vision for the community and a vision to grow and attract new residents. They will attend an October 17th training meeting.

Halloween is set for October 31, 2018 from 5–7:00 p.m. The City Council discussed allowing golf carts to drive on city streets and will continue discussion. Ron and Myra Steinpreis informed

the Council of reasonably prices check valves and stand up pipes to prevent water from coming in homes.

Mayor Ahrenstorff adjourned the meeting at 7:02 p.m.

Rodney Ahrenstorff, Mayor

ATTEST:

Patty Anderson, City Clerk/Administrator