

Rules and Regulations Governing the Hartley Cemetery

Information Gathered by Annette Gebert *The Hartley Journal, May 16, 1900*

1. Persons wishing to purchase lots in the cemetery are respectfully referred to the Recorder or Mayor of the town, who have plats of the ground and can furnish all requisite information.
2. The Town Recorder shall notify in writing all persons who have hereto fore purchased lots and who have not paid for same, and if such lots are not fully paid for within six months after such notice has been given, the purchaser's title in, and the right to such lots shall be declared forfeited, and any bodies that may have been buried therein, may be removed to the Potter's Field.
3. Persons purchasing lots in this cemetery will have the grounds they purchase secured to them, and to their families and heirs for a burial place forever, and for the burial of such other persons as they may choose to admit, providing such admission is free of charge and without compensation; but owners of lots cannot re-sell or transfer their lots to any other persons whomsoever without the consent of the Town Council in writing.
4. All payments for lots must be made in full, and in advance, to the Recorder, who will issue a proper warranty deed for such lot, which should be properly recorded with the Town Clerk. The purchaser and family, of such lot owner must obey all the rules and regulations that may be in force at the time of purchase, or may be promulgated at any subsequent time by the Town Council. This rule will also apply to those now owning lots within these grounds.
5. The grade of all avenues, walks and lots, shall be established by the Town Council, and no lot shall be filled above the established grade.
6. No improvement will be allowed upon any lot, or interment therein, until a deed therefore has been obtained from the Recorder.
7. All lots shall bear one corner mark with the number of such lot marked thereon, to be placed by the Association.
8. The proprietor of each lot shall have the right to erect any proper headstones, monuments or memorials therein, and to cultivate trees, shrubs, and plants in the same; but no tree growing within any lot shall be cut down, removed or destroyed without the consent of the Council.
9. If trees or shrubs are planted upon any lot, such planting shall be done under the instructions of the person in charge of the grounds, and such tree, plants and shrubs shall be of such varieties only as will not injure adjoining lots. Silver leaf poplar and

locust trees, lilac and syringe bushes, will not be allowed in any case.

10. The foundations for all monuments or other superstructures must be built of solid stone, masonry or concrete, and must be less than two feet in depth for a stone and base not exceeding two and one-half feet in height, and a deeper foundation in proportion to the size of the monument and tops level with the surface of the ground. All monuments, head-stones, statuary or other memorials erected in the cemetery must be of real stone, marble or bronze, and set according to this rule
11. Material for stone and marble work will not be allowed to remain in the cemetery longer than shall be strictly necessary, and refuse or unused material must be removed as soon as the work is completed. In case of neglect such removal will be made by the Council at the expense of the lot owner and contractor, who shall be severally responsible. No material of any kind will be received at the cemetery after 12:00 o'clock, noon, Saturday.
12. Hedges, fences, wooden trellises, and large vases or urns, other than of stone, marble or metal, are prohibited.
13. If any trees or shrubs, situated upon any lot, shall, by means of their roots, branches, or otherwise, become detrimental to the adjacent lots or avenues, or unsightly or inconvenient to passengers, it shall be the duty of said Council, and they shall have the right be their officers, to enter the said lot and remove the said trees and shrubs, or such parts thereof as are detrimental, unsightly or inconvenient, and if any lot or any structure thereon shall become unsightly by the neglect of the owners thereof, it shall be the duty of the said Council, and they shall have the right, by their proper officers, to enter upon said lot and to put the same in proper order or repairs, and make a reasonable charge for the same, which shall be paid by said lot owner when notified, and until said charge shall be paid by said owner, they shall be debarred from further use of said lot.
14. It shall be the duty and right of the council, from time to time, to alter such avenues and walks, and to make such rules and regulations for the government of the grounds, as they may deem requisite and proper to secure and promote the general objects of the cemetery.
15. All workmen employed in the construction of vaults or tombs, erection of monuments And etc., must be subject to the control and direction of the sexton. All materials brought into the cemetery to be used in improving lots, must be transported and deposited within the cemetery in such a manner as he may direct, and all earth work or rubbish accumulated in improving lots must be removed and deposited under the direction of said officer at the expense of the proprietor of such lot, and any workman failing to conform to this regulation will not be permitted afterwards to work in the cemetery.
16. The soliciting for contracts or orders for monuments, headstones, memorials or any

Other work will not be allowed in the cemetery. Signs, notices, or advertisements Of contractors, stone cutters, undertakers, or any other persons will not be permitted upon or within the cemetery grounds.

17. All work in the care of lots must be done by the sexton or under his supervision. the avenues and walks will be kept in good condition and the lots clean, but any other or extra care or work, such as planting trees, cultivating flowers, mowing or watering lots, will only be done at the owners expense and under the direction of the Sexton.
18. Persons may have any extra care or work done upon their lots by leaving a written order with the Sexton, specifying the work they wish done. All such orders consistent with the rules and regulations) will receive prompt attention, and the work will be promptly done, for which reasonable charge will be made, which must invariably accompany the request for the work to be done.
19. All graves shall be opened and closed by the sexton and shall be not less than 6 feet in depth, and no mound shall be raised upon any grave exceeding 6 inches in height above the natural surface of the avenue; and whenever interments are to be made, 24 hours previous notice must be given the sexton at the cemetery, in order that he may have graves in readiness.
20. The sum of six dollars for adults and four dollars for children under twelve years of age will be charged for opening and closing graves in the winter months, and four dollars and three dollars respectively in the summer months, and must be paid when the graves are ordered.
21. No grave will be opened upon any lot, nor interment allowed therein except upon the written order or permission of the owner of such lot.
22. No interment will be permitted in the cemetery, nor in any vault therein, unless the proper certificate of information is furnished the Recorder showing the name and residence, time and place of birth, death and funeral of deceased, and whether married or unmarried, and cause of death.
23. Only one interment will be allowed in any grave, except in cases of a mother and child or twin children; or two children buried at the same time.
24. No disinterment shall be allowed without the special permission of the majority of the Town Council.
25. All funeral processions, while within the grounds, will be subject to the directions and control of the sexton. Undertakers must so arrange the time of funerals as to be out of the grounds before dark. Carriage drivers at funerals must keep to the right on the avenues, and remain with their respective vehicles during the performance of funeral ceremonies, and otherwise conduct themselves properly, and in a manner

becoming to the place and to the occasion.

26. No persons with teams will be permitted to enter the cemetery except through the gates, which will be opened at 8 o'clock A.M. and closed at 5 o'clock P.M.
27. Visitors will be allowed access to the grounds at all proper times, but must observe all the rules now in force or which may be adopted for the regulation of the grounds.
28. All improper persons, and all those known to have wantonly violated any of the rules Or regulations of the cemetery will not be permitted to enter the grounds.
29. Visitors must keep on the avenues or walks, and not pluck flowers nor injure any Plants, shrubs or trees, nor remove anything from the grounds.
30. Persons with refreshments will not be allowed on the grounds.
31. No rapid driving will be allowed, nor driving on the grass outside of the avenues.
32. Horses must not be left without a driver, and must not be hitched to the trees. Shooting will not be allowed, and no firearms will be permitted within the grounds, except at military funerals and on Decoration Day.
33. Small children will not be admitted unless accompanied by proper persons to take care of them.
34. It is of the utmost importance that there should be a strict observance of all the proprieties of the place, whether embraced within these regulations or not, as no improprieties will be permitted to pass unnoticed.
35. All well disposed persons will confer a favor on the Town Council by informing the sexton of any breach of these rules that may come to their notice.
36. The Ladies Cemetery Association of Hartley, Iowa, shall have authority to superintend and promote the improvement and adornment of the cemetery, subject to such rules and regulations as the council may, from time to time, adopt with reference thereto, and the sexton shall perform such labor as directed by them.
37. The sexton is invested with full police power to arrest without warrant, and to take before a Justice of the Peace, any offenders in these grounds, and the council exact the discharge of this duty. He will expel from the cemetery any person disturbing its sanctity by noisy, boisterous or other improper conduct, or shall violate any of the foregoing rules, and will subject the offender to due punishment.