

Hartley Community Day Care Application Form

Thank you for your interest in Hartley Community Daycare. Choosing a quality child care program is one of the most important decisions you will make. We take your decision seriously and are committed to living up to the important responsibility of caring for your child. Once the Daycare has a space available for your child, a member of the board or the Daycare Director will contact you. Prior to your child's start date, the Daycare Director will review the parent/guardian policies/procedures and enrollment forms with you.

Child's Name: _____ Date of Birth: _____
Child's Name: _____ Date of Birth: _____
Child's Name: _____ Date of Birth: _____

Parent/Guardian Information:

Name: _____ Name: _____
Relationship: _____ Relationship: _____
Address: _____ Address: _____
E-mail Address: _____ E-mail Address: _____
Home Phone: _____ Home Phone: _____
Company Name: _____ Company Name: _____
Company Phone: _____ Company Phone: _____

Days and Times Desired:

MON _____ TUE _____ WED _____ THU _____ FRI _____ Back Up Only _____

What date would you like enrollment to begin? _____
If you are expecting a child and wanting to use the daycare in the future please let us know also.

We will do everything possible to meet your needs, yet we are unable to guarantee start dates. Enrollment is based upon availability.

(Parent/Guardian's Signature)

(Date)

Thank you for choosing Hartley Community Day Care!

**YOU CAN MAIL THIS FORM TO:
Hartley Community Day Care
611 3rd Street
Hartley, IA 51346**

For Administrative Use: Date Application Received: _____
Start date: _____